

# ACCEPTING RESUMES FOR:

## OPC Cost Analyst

### Overview of Duties

- This is an entry level position responsible for providing support to the Earned Value (EV) Manager in the financial management of projects, material management, interfacing with procurement, software, accounting, planning, and engineering, which is driven by performance and control.
- Develop program contract deliverables which may include CPR Formats 1-4, Format 5 variance analysis and others as required.
- May maintain Cobra databases for designated contracts, programs, and projects.
- May work with other functions in modifying budgets and EACs for change orders and equitable costing adjustments as applicable.
- Perform a variety of program cost tasks and functions as required.
- Regular attendance at work and the ability to work flexible hours, including overtime, weekends, and holidays.

### Qualifications

- Bachelor's degree in Accounting/Finance or related field, plus three or more years' experience in auditing, finance/accounting or technical/professional services in a manufacturing environment desired. An equivalent combination of education and experience may be considered.
- Intermediate level Microsoft Word, Excel, and Outlook and Deltek Cobra or similar earned value software.
- Ability to apply common sense understanding to carry out instructions furnished in written, verbal, or diagram form.
- Ability to multi-task and work in a fast-paced environment and have an attention to detail.
- Effective written and verbal communication skills required.

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*Eastern offers a competitive salary and benefits package including 401(k) and Company Paid Health, Dental, & Life Insurance. Eastern proudly honors American's Veterans for their service to our country and encourages all veterans to apply at our organization. Qualified applicants can submit their resume in confidence to:*

*Eastern Shipbuilding Group, Inc.  
Human Resources  
13300 Allanton Road, Panama City, FL 32404 or  
134 S. East Avenue, Panama City, FL 32401  
[hr@easternshipbuilding.com](mailto:hr@easternshipbuilding.com)*

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