

# ACCEPTING RESUMES FOR:

## Earned Value Analyst

### Overview of Duties

- Responsible for supporting the Project Team members in the planning, tracking, analysis, and reporting of projects of varying contract type, size, complexity, and level of risk from a financial perspective.
- Responsible for the tracking the budget of the Program to include the Earned Value Management System (EVMS).
- Will develop, maintain, and track of the status of all Government Financial Reports required by the Contract.
- Maintain, and track Work Breakdown Structures (WBS) and related dictionaries, Control Accounts, Basis of Estimates (BOE), Integrated Master Schedule (IMS), Performance Measurement Baseline (PMB), change management process, work authorization process, subcontractor management, material control, cost collection, technical performance, integrated reporting, forecasting Estimates at Completion (EAC), and implementing corrective actions.
- Prepare and deliver written and verbal reports to Program Team and management regarding program performance including the execution of Integrated Baseline Reviews (IBR); the development and delivery of monthly Contract Performance Reports (CPR); and the conduction of audits and in accordance with contract requirements.

### Qualifications

- Ability to obtain and maintain a SECRET security clearance.
- Bachelor's degree with three to five years in Financial Analysis, or Business Administration. One to three years of hands-on Earned Value Management related experience desired. An equivalent combination of education and experience may be considered.
- Intermediate to advanced level Microsoft Office applications including Word, Excel, Project and PowerPoint and Critical Path Method (CPM).
- Advanced level experience using Deltek Cobra or similar earned value software.
- Basic knowledge of scheduling software such as Oracle Primavera P6.
- Effective written and verbal communication skills and the ability to multi-task and work in a fast-paced environment required.
- Ability to read, analyze, and interpret, professional journals, technical procedures, or governmental regulations.
- Ability to rapidly obtain, sort, filter, and analyze large volumes of data.

*Eastern offers a competitive salary and benefits package including 401(k) and Company Paid Health, Dental, & Life Insurance. Eastern proudly honors American's Veterans for their service to our country and encourages all veterans to apply at our organization. For consideration, qualified applicants may apply in confidence at:*

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*or in person at:*

*Eastern Shipbuilding Group, Inc. - Human Resources  
13300 Allanton Road, Panama City, FL 32404 or  
134 S. East Ave., Panama City, FL 32401  
Phone: (850) 588-3946*

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