

Production Controller – Jr

Eastern Shipbuilding Group is seeking Production Controllers who are ready to work in a fast-paced production environment performing planning and production control functions in support of the Coast Guards Offshore Patrol Cutter (OPC) contract in Panama City, Florida. Candidates must be highly motivated, self-starters who are task oriented and able to prioritize multiple tasks.

OPC Production Controller - Jr

- Capturing process and production improvements.
- Daily progressing of Production Work Orders.
- Notify management of operations that delay production and alter schedules for unforeseen conditions.
- Stay in constant contact with all craft leadership and assist with any drawing or material issues.
- Tracking of material in support of the production build schedules.
- Perform other duties as assigned.

EDUCATION / EXPERIENCE / SKILLS Education:

- Required: Graduation from high school or GED.
- Desired: Associates degree.
- Experience:
- Knowledge of shipyard, manufacturing, construction environments; or equivalent experience.
- Desired: Administrative support for standard office practices and procedures.
- Desired: Govnt contracts environment, providing program support to senior level management.
- Desired: Ability to obtain and maintain a SECRET security clearance.

WORK ENVIRONMENT

- This position is a 50/50 split between the office and field work.
- Characteristics an employee encounters, changes while performing the essential functions of this job.
- Environmental Attributes: Cold, Dry, Dusty, Fumes, Hot, Inside, Noise, Oily, Outside, Wet

Skills:

- Required: Excellent written and oral communication skills.
- Required: Microsoft Suite experience including Word, Excel, Outlook, and PowerPoint.
- Required: Working knowledge of various web-based design and collaboration tools.
- Ability: Multi-task and prioritize tasks with strict deadlines.
- Ability: Effectively present information and respond to questions from management.
- Ability: Forge and sustain outstanding client-relationships while managing multiple work streams.
- Ability: Work both independently and as part of the project team while exercising diplomacy and tact.
- Ability: Read and interpret documents such as blueprints, safety rules, company policies / procedures
- Ability: Rapidly obtain, sort, filter, and analyze large volumes of data for distillation into high-level reports.

Employer Benefits

Company paid health, dental, and life insurance; other benefits include vision, disability, accident, cancer, and life insurance, pre-paid legal, paid vacation and holiday pay.

Eastern proudly honors American's Veterans for their service to our country and encourages all veterans to apply at our organization. Eastern Shipbuilding Group, Inc., is an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, creed, color, religion, sex, pregnancy, sexual orientation, gender identity, national origin, age, protected veteran status,

disability status or any other status or characteristic protected under applicable federal, state, or local laws. Pre-employment drug testing and physical required. For consideration, qualified applicants may apply in confidence at:

www.easternshipbuilding.com

Apply

Eastern Shipbuilding Group, Inc. - Human Resources
13300 Allanton Road, Panama City, FL 32404 or
134 S. East Ave., Panama City, FL 32401
HR@easternshipbuilding.com



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