

Production Controller – Sr

Eastern Shipbuilding Group is seeking Production Controllers who are ready to work in a fast-paced production environment performing planning and production control functions in support of the Coast Guards Offshore Patrol Cutter (OPC) contract in Panama City, Florida. Candidates must be highly motivated, self-starters who are task oriented and able to prioritize multiple tasks.

Job Summary:

- Capturing process and production improvements.
- Daily progressing of Production Work Orders.
- Notify management of operations that delay production and alter schedules for unforeseen conditions.
- Stay in constant contact with all craft leadership and assist with any drawing or material issues. Tracking of material in support of the production build schedules.
- Assist Control Account Managers (CAM) throughout the monthly business rhythm of progress
- Attend any progress/team meetings scheduled by the Control Account Manager (CAM).
- Calculate work needs and ensure materials and production information is available ahead of milestones.
- Creating and updating Production Work Orders to issued Engineering drawings.
- Monitor jobs to ensure they will finish on schedule and within budget.
- Obtain approval and then update Work Orders for approved production changes.
- Provide information needed for Earned Value Management reporting and assist the CAMs.
- Review charged hours, progress status, and forecast dates with CAM to make sure data is correct.
- Support weekly meetings to coordinate status from the CAMs and the Earned value management team.
- Track all Engineering Change Notices (ECN's) and ensure the craft has the correct drawing revision.
- Perform other duties as assigned.

EDUCATION / EXPERIENCE / SKILLS Education: Graduation from high school or GED. Associates degree desired

Required:

- Knowledge of shipyard, manufacturing, construction environments; or equivalent experience.
- Administrative support for standard office practices and procedures.
- Desired: Govnt contracts environment, providing program support to senior level management.
- Desired: Ability to obtain and maintain a SECRET security clearance.
- Required: Excellent written and oral communication skills.
- Required: Microsoft Suite experience including Word, Excel, Outlook, and PowerPoint.

Required:

Working knowledge of various web-based design and collaboration tools. • Ability: Multi-task and prioritize tasks with strict deadlines. • Ability: Effectively present information and respond to questions from management. • Ability: Forge and sustain outstanding client-relationships while managing multiple work streams. • Ability: Work both independently and as part of the project team while exercising diplomacy and tact. • Ability: Read and interpret documents such as blueprints, safety rules, company policies / procedures • Ability: Rapidly obtain, sort, filter, and analyze large volumes of data for distillation into high-level reports

WORK ENVIRONMENT:

This position is a 50/50 split between the office and field work. • Characteristics an employee encounters, changes while EDUCATION / EXPERIENCE / SKILLS Education

Skills:

• Required: Excellent written and oral communication skills. • Required: Microsoft Suite experience including Word, Excel, Outlook, and PowerPoint. • Required: Working knowledge of various web-based design and collaboration tools. • Ability: Multi-task and prioritize tasks with strict deadlines. • Ability: Effectively present information and respond to questions from management. • Ability: Forge and sustain outstanding client-relationships while managing multiple work streams. • Ability: Work both independently and as part of the project team while exercising diplomacy and tact. • Ability: Read and interpret documents such as blueprints, safety rules, company policies / procedures • Ability: Rapidly obtain, sort, filter, and analyze large volumes of data for distillation into high-level reports.

Employer Benefits

Company paid health, dental, and life insurance; other benefits include vision, disability, accident, cancer, and life insurance, pre-paid legal, paid vacation and holiday pay.

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disability status or any other status or characteristic protected under applicable federal, state, or local laws. Pre-employment drug testing and physical required. For consideration, qualified applicants may apply in confidence at:

www.easternshipbuilding.com

Apply

Eastern Shipbuilding Group, Inc. - Human Resources
13300 Allanton Road, Panama City, FL 32404 or
134 S. East Ave., Panama City, FL 32401
HR@easternshipbuilding.com



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