

Engineering Change Coordinator

Job Summary

Provide coordination of identified changes, including tracking of and liaison duties across multiple Engineering disciplines. This position is responsible for the performance and tracking of change processing, scoping, and implementation. Will provide oversight of change process flow to ensure performance meets targeted timelines. Review change proposals for completeness and participate in negotiations with the customer as necessary. Change will be tracked and reported from change introduction through completed implementation on the ship.

Job Duties

- Frequent, regular interaction with all levels of ESG's operations/senior staff, Internal Department Leads, and Contractor counterparts.
- Occasional interaction with Customer, as requested by Change Program Manager, Program Manager, or Director of Engineering Operations.
- Gathers and processes data to develop reports for the financial impact of project status and assists the Director of Engineering Operations in assessing the reports.
- Working knowledge of Government change proposal process.
- Frequent visits to the production area / ship to validate change implementation.
- Must abide by and enforce all organizational policies and procedures.
- Reports to the Director of Engineering Operations

Qualifications

Education/Experience: Bachelor's degree from an ABET accredited college or university is required, or Associate's degree from an ABET accredited college or university and 5+ years of experience. Three (3+) years of progressive responsibility in administration, management control and/or accounting of technical/professional services in the shipbuilding industry is preferred. Possess and knowledge of marine systems including but not limited to: structural, outfitting, machinery, hydraulics, electrical, mechanical, electronics, HVAC, etc.

Required Skills

- Obtain and maintain a SECRET security clearance.
- Strong Microsoft Office Suites computer skills.
- Strong customer service and negotiation skills.
- Successful problem resolution skills.
- Read/analyze program metrics.
- Must have cost, schedule and program management skills.
- Understanding of risk/opportunity management.
- Understanding of change management.
- Motivation, strong communication (written and verbal) and critical listening skills.
- Strong organizational and time management skills.
- Ability to maintain a professional demeanor.
- Ability to maintain confidentiality

Employer Benefits

Company paid health, dental, and life insurance; other benefits include vision, disability, accident, cancer, and life insurance, pre-paid legal, paid vacation and holiday pay.

Eastern proudly honors American's Veterans for their service to our country and encourages all veterans to apply at our organization. Eastern Shipbuilding Group, Inc., is an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, creed, color, religion, sex, pregnancy, sexual orientation, gender identity, national origin, age, protected veteran status,

disability status or any other status or characteristic protected under applicable federal, state, or local laws. Pre-employment drug testing and physical required. For consideration, qualified applicants may apply in confidence at:

www.easternshipbuilding.com

Apply

Eastern Shipbuilding Group, Inc. - Human Resources
13300 Allanton Road, Panama City, FL 32404 or
134 S. East Ave., Panama City, FL 32401
HR@easternshipbuilding.com



 EASTERN SHIPBUILDING GROUP, INC.

IT'S MORE THAN A JOB... IT'S A FUTURE!

www.easternshipbuilding.com