

Senior Integrated Logistics Support (ILS) Project Analyst

Job Summary

Serve as Senior Integrated Logistics Support (ILS) provisioner and material requisitioner for Eastern Shipbuilding Group, ensuring ILS deliverables such as Provisioning Technical Documentation (PTD) and Reliability Center Maintenance (RCM), Ship's Information Book, ship outfitting of OPC ship is executed and managed properly. Supports ILS manager and Material managers with project oversight of the ILS deliverables, material requisition as well as interface with subcontractors supporting OPC provisioning and material. Ensure critical data needed by USCG is delivered on time and with high quality. Will report to Company's OPC Production Configuration manager but will also be part of the material management and waterfront Project team during heightened phases of ship delivery.

Essential Duties & Responsibilities

Because Eastern Shipbuilding is continually growing to meet the needs of our customers, the essential duties and responsibilities may be different than described.

- As project shifts to delivering shipboard deliverables, ensure schedule and execution is done to meet OPC contract. Provide reports to OPC Production Configuration, Material Manager and OPC Program Manager for status of ILS deliverables.
- Review for technical compliance each deliverable from subcontractor and the Company team developed for ILS program and listed in J5/J7 of OPC contract.
- Assist in drafting materials for USCG reviews.
- Provide support to the implementation of DELTEK/Cost Point
- Provide support and oversight to BOM development, maintenance, and accuracy
- Work on a collaborative Integrated Data Environment (IDE) and manage configuration of ship's baseline.
- Create detailed schedules and tracking matrices to support purchasing, logistic and construction ordering milestones.
- Provide detailed plans of action and deficiency reports for contract deliverable reviews to support the project objectives and schedules.
- Work with Design Leads to ensure action items and USCG deliverables are being identified, assigned, worked, and resolved in accordance with Contract requirements
- Perform other duties as instructed.

REQUIREMENTS

Requires the ability to obtain and maintain a SECRET security clearance.

Education/Experience:

High school diploma or GED equivalent

Ten or more years shipbuilding experience including providing ILS provisioning, ship outfitting, material requisition and ILS programs for either USN or USCG programs desired. A combination of education and experience may be considered. Experience in Material requisitioning, procurement, PTD and RCM highly desired.

Skills:

- Advanced level Microsoft Suite experience including Word, Excel and PowerPoint required.
- Ability to read and interpret documents such as general business periodicals, professional documents, Company policies/procedures, and governmental regulations.
- Ability to rapidly obtain, sort, filter, and analyze large volumes of data for distillation into high-level reports.
- Requires excellent written, oral, and presentation/ communication skills.
- Ability to work in a highly technical and fast paced detailed design and construction program environment
- Ability to work both independently and as part of a team.
- Integrity, flexibility/adaptability, initiative, interpersonal skills, attention to detail and multi-tasking. Maintain the confidential integrity of details pertaining to Eastern Shipbuilding Group.

Employer Benefits

Company paid health, dental, and life insurance; other benefits include vision, disability, accident, cancer, and life insurance, pre-paid legal, paid vacation and holiday pay.

Eastern proudly honors American's Veterans for their service to our country and encourages all veterans to apply at our organization. Eastern Shipbuilding Group, Inc., is an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, creed, color, religion, sex, pregnancy, sexual orientation, gender identity, national origin, age, protected veteran status,

disability status or any other status or characteristic protected under applicable federal, state, or local laws. Pre-employment drug testing and physical required. For consideration, qualified applicants may apply in confidence at:

www.easternshipbuilding.com

[Apply](#)

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